

## **Contacts** Manager

Version 4.0

**Installation Guide** 



## System Requirements

- 1. You must install Contacts Manager on any machine which doesn't play any role in Lync.
- 2. Supported operating systems
  - Windows 8
  - Windows 8.1
  - Windows Server 2008 R2
  - Windows Server 2012
  - Windows Server 2012 R2
- 3. Installed Components
- In case of On-Premise environment
  - Microsoft Lync Server 2010 or Microsoft Lync Server 2013 or both.
- In case of Office 365 environment
  - Office 365 tenant
- In case of Hybrid environment
  - Microsoft Lync Server 2010 or Microsoft Lync Server 2013 or both.
  - Office 365 tenant.
- 4. Permissions
- In case of On-Premise environment

The User must be a member of the following groups

- o Domain Admins
- o RTCUniversalServerAdmins
- o RTCUniversalComponentServices
- o Organization Management (in case of UCS).
- In case of Office 365 environment

The User must be a member of the following groups

- o Domain Admins
- Impersonate portal admin account to exchange, you can review the following support link: <u>Contacts Manager support</u>
- 5. A machine that you will install contacts manager in must join the domain.



## Installation steps

- Run Setup.exe
- The Welcome to the prerequisites wizard screen appears (Figure 1.1).



Figure 1.1

- Press Next to install required prerequisites
- The needed components are selected by the application (Figure 1.2)



Name	Version	Action
INET Framework 3.5 INET Framework 4.5 Powershell 3.0 Microsoft Visual C++ 2012 Redistri Microsoft Lync Server 2013, Core Microsoft Online Services Sign-in A Microsoft Online Services Module f ✓ CM Configuration	Required: any. Found: 3.5.3072 Required: 4.5 or higher. Found: Required: any. Found an accept Required: any. Found an accept	Skip Skip Skip Skip Skip Skip Install

Figure 1.2

Press Next to install the prerequisite CM Configuration



Figure 1.3

- CM Configuration Setup wizard Window appears (Figure 1.3).
- Select the drive that you would like to install the CM Configuration on (Figure 1.4), then follow the installation steps as shown in the below snapshots.

₩	CM Configuration Setup – 🗆 🗙	h
Select Installat	ion Folder	
This is the folde	r where CM Configuration will be installed.	
To install in this "Browse".	folder, click "Next". To install to a different folder, enter it below or click	
<u>F</u> older:		
C: Program Files	Vytru\CM Configuration\ Browse	
CM Configuration —	< Back Next > Cancel	

Figure 1.

• Press "install" to start installing CM Configuration (Figure 1.5).

	Contacts Manage	er Setun
謬	CM Configuration	n Setup
Ready t The Se	<b>to Install</b> Stup Wizard is ready to begin the CM Configur	uration installation
Click " installa	Install" to begin the installation. If you want t ation settings, click "Back". Click "Cancel" to e:	to review or change any of your exit the wizard.
CM Configu	ation	
	< Ba	ack Install Cancel

Figure 1.5

Press "Start" to prepare Contacts Manager (Figure 1.6)



Figure 1.6



- Select checkbox "On-Premise" if you want Contacts Manager to support On-Premise environment
- Select checkbox "office 365" if you want Contacts Manager to support office 365 environment
- Select both checkboxes if you want Contacts Manager to support both On-Premise and office 365 environments.
- o Press "Next".

## Note:

In case you choose checkbox "Office365" you have to type user id and password of the domain admin account.

Contacts	Manager Configuration – 🗆 🗙	
ww.vytru.com	🎒 Vytru	ts
Configure Contacts Manager For:		
✓ On-Premise	The first of the of the of the second second second second	on your
✔ Office 365		
Office 365 admin credential		
User Id:	Sove state and the state of the source of the state of th	
k disk i die George and sowe	Cequents.com consuma onmicrosoft.com	
Password		
Get Domair	15	
		Cancel
/elcome Online Pools Configure S	ummary	
	< Back Next > Cancel	

Figure 1.7



		Contacts Manager Configuration –	×	×
ww.vytru.com		🎒 Vytr	u	
Select Pool				
Pool		lync.test.com		
Note: 1- Sele	ect pool,	so that the application can be trusted to work on this pool.	n	e
2- The	applicat	tion still can manage users on other pools under this deployment.	- 11	
Select Certifica	ate auth	ority	- 11	
Certificate Aut	hority	DC.test.com\Root V		
Note: select t	the certi	ificate authority that will be used to request the certificate		
Note: select	the certi	ificate authority that will be used to request the certificate.		
Note: select	the certi	ificate authority that will be used to request the certificate.		
Note: select	the certi	ificate authority that will be used to request the certificate.		
Note: select t	the certi	ificate authority that will be used to request the certificate.	c	el
Note: select t	the certi	ficate authority that will be used to request the certificate.		el

• In the "Pool" tab screen (Figure 1.8), press "Next"

Figure 1.8

• In the "Configure" tab screen (Figure 1.9), press "Next" to complete preparation



D	Contacts Mana	ager Config	juration – 🗆 🗙	
www.vytru.com			🎒 Vytru	
Actions		Status	Microsofte	
Create tr	ust application	$\bigcirc$	Microsoft*	the
Request o	cerificate	$\bigcirc$		
Save con	figuration file	$\bigcirc$		
Save fron	tends data	$\odot$		
Save poo	ls data	$\odot$		
Save topo	ology	$\bigcirc$		
Welcome Onli	ne Pools Configure Summar	v		ncel
		< Back	Next > Finish	

Figure 1.9

• In the "Summary" tab screen (Figure 1.10), press "Finish".



Figure 1.10

In the Contact Manager setup wizard (Figure 1.11), Press next



谩	Contacts Manager Setup	×
	Welcome to the Contacts Manager Setup Wizard	
	The Setup Wizard will install Contacts Manager on your computer. Click "Next" to continue or "Cancel" to exit the Setup Wizard.	
Contacts Manage	r	
and updated contact lists		
ତ Vytru, Inc. www.vytru.co	om	
	< Back Next > Cancel	

Figure 1.11

• Select the drive that you would like to install the Contacts Manager on (Figure 1.12), then follow the installation steps as indicated in the below snapshots.

<b>i</b>	Contacts Manager Setup	- 🗆 ×
Select Installation Fold This is the folder where (	er Contacts Manager will be installed.	Vytru
To install in this folder, d "Browse".	ick "Next". To install to a different folder, er	nter it below or dick
<u>E</u> older: C:\Program Files\Vytru\Co	ontacts Manager \	Browse
Contacts Manager		
	< Back Next	> Cancel

Figure 1.12



• In (Figure 1.13) Press Install

<b>i</b>	Contacts Manager Setup	×
Ready to Install The Setup Wizard is ready	y to begin the Contacts Manager installation	Vytru
Click "Install" to begin the installation settings, dick	installation. If you want to review or change any "Back". Click "Cancel" to exit the wizard.	of your
Contacts Manager	< Back Install	Cancel

Figure 1.13

 Press Finish in (Figure 1.14), after your application is being installed successfully, you will need to close the installation wizard and open the application.



閿	Contacts Manager Setup	×
	Completing the Contacts Manager Setup Wizard	
Contacts Manager build Lync' unified, organized, and updated contact lists	Click the Finish button to exit the Setup Wizard.	
	< Back Finish Cancel	

Figure 1.14